

Okinawa Christian School International - Class of 2018 Senior Information

1. Students will be given the **Final Transcript Request form, Post Graduate form, and Check Out Sheet on June 4th, 2018**. Every senior must complete and turn in all forms **by noon on June 6th, 2018**. Completed forms should be hand delivered to Mrs. Calvin by the senior.
2. **The last day of instruction for seniors is June 7th**. All obligations (tuition, library fees, uniforms, books, etc) should be turned in or paid for **by noon on June 6th**. Final transcripts, diplomas, or school records will not be released until all obligations are cleared.
3. **Graduation Breakfast: Friday, June 8th at 8:00 am**. Parents are invited.
4. **Graduation Practice** will be held on **Friday, June 8, 2018**. All seniors should meet in the OCSI cafeteria at **8:00 am**. Following breakfast seniors will be transported via school transportation to the Yomitan Cultural Center for graduation practice. **It is mandatory that all seniors participating in the graduation ceremony attend the practice. The OCSI dress code still applies for graduation practice. Graduation practice is for seniors only. Parents should not attend. Seniors should bring their cap and gown with them for the 8:00 am breakfast.**
5. **Graduation** will be held on **June 8th at 7:30 pm** at the Yomitan Cultural Center. If you are not planning on participating in the ceremony please inform Mrs. Calvin **by May 14th**.

The **dress code for graduation** will be a white collar dress shirt, tie, dress pants, dress shoes, and socks for males. A dress or skirt and blouse and dress shoes for females. **Jeans, beach shoes, sneakers, and tee-shirts are not acceptable.** The OCSI dress code still applies. Caps are worn forward with the mortarboard parallel to the floor. **Seniors should place their tassels on the RIGHT**. You will turn them to the left later during the ceremony. Only items that are issued to you by OSCI should be worn with your regalia. If there is a problem or question regarding the dress attire Mrs. Calvin should be notified prior to graduation.

Students may invite an unlimited number of guests. Parents and guests should enter through the main entrance of the cultural center. Parents, guests, and friends **SHOULD NOT** come to the back holding area with the seniors. At the end of the ceremony, parents can meet the graduates in front of the auditorium. **Graduates should be dressed and ready to line up behind the stage no later than 6:15 PM. The doors will open for guest at 7:00 pm. The ceremony will begin promptly at 7:30 PM. No one will be allowed to enter the auditorium while the graduates are processing in.**

6. As students cross the stage during graduation, they will receive an empty diploma cover. Immediately following the ceremony seniors will receive an envelope that contains their diploma.
7. All college acceptance letters and email notifications, scholarships, recognitions, and awards offered should be reported **to Mrs. Calvin by May 15th**.
8. **Final Rank, GPA's, and final transcripts will not be released until after June 18, 2018.**
9. Seniors should not be on campus after June 8th unless they are taking care of school business in the front office.
10. If there are any disciplinary issues involving a senior, it could impact whether they are allowed to participate in the graduation ceremony. Let's continue to make wise choices.
If you have any questions please see Mrs. Calvin as soon as possible.