

# OCSI Accounting Q&A

**Q: What are the hours of operation for the Cashier?**

A: The Cashier is open from 8:00 am-11:00 am and 12:00 pm-3:30 pm, Monday-Friday, except holidays; note the Cashier is closed 11:00-12:00 for lunch.

**Q: What payment methods are available for Tuition and Fees?**

A: Payment can be made by Bank Withdrawal, Bank Deposit, or by Cash at the OCSI Cashier. Credit Card payment is not available.

**Q: How long will it take to start the bank withdrawal after I have applied?**

A: It will take about a month for the bank to set up the bank withdrawal. Please make any payments by cash payment at the OCSI cashier or deposit in our bank account until the bank withdrawal is set up.

**Q: Can I receive a notification from the school if the bank withdrawal was not successful?**

A: We can confirm the bank withdrawal result a day after the withdrawal date. When we confirm the unsuccessful bank withdrawal, we will send a notification email. To find it out sooner, you can also record the transaction on your bankbook on the day of the withdrawal. If it was unsuccessful, please make a payment by bank deposit or a cash payment at the OCSI cashier on the withdrawal date so you will not be charged a late fee.

**Q: Can you make tuition withdrawal more than one time?**

A: The tuition deduction will be made only once a month. Please make a payment at the OCSI cashier or a bank deposit if your bank withdrawal was not successful.

**Q: What is the monthly coverage period for the tuition, bus & lunch fees?**

A: The monthly payment is pre-payment for the 16th of the month through 15th of the following month.

**Q: How can we receive a refund if I cancel the bus and lunch fee?**

A: A refund will be made by applying them to future following monthly payments. However, if you would like to request the refund in cash or bank deposit (subtracting bank service charge), it is available by request.

**Q: How can I cancel the bus, lunch, or after school care?**

A: You can find the links to the form to change/ cancel each services here.  
From OCSI website → Student Life → Bus and Lunch

<https://ocsi.org/bus-lunch/>

**Q: Can we apply for the Government Tuition Subsidy at OCSI?**

A: Government Tuition Subsidy for High School students application is available for the students in 10th grade and above who are eligible. You can apply by submitting necessary documents to OCSI so that we will proceed with the application to the prefectural office for this benefit. Please contact the OCSI Accounting office in order to have an application form.

Details : [高等学校等就学支援金](#)

**Q: Can we apply for the Transportation Expense Support of the Government?**

A: Bus/monorail commuter fee support program for junior high and high school students in Okinawa Prefecture is available for the 7th grade and above who are eligible. Applicable applicants should obtain an application form from the link below and submit it along with the required documents to the OCSI Office Customer Service. For more information and inquiries, please contact the prefecture directly :

[沖縄県中高校生バス通学費等支援事業](#)